

**Office of the Principal
Krishnagar Government College**

**OFFLINE
TENDER NOTICE**

Memo No.: 58

Date: 11/2/23

Sealed tenders / quotations are being invited from reputed suppliers/vendors for supplying various items (see attachment 1 and 2) required for the Departments and Office of this College for the FY 2022-2023.

Suppliers / vendors must enclose along with sealed tenders / quotations, the self attested photocopies of trade license, PAN card, GST registration certificate with GSTIN Number, IT return certificate for last financial year, bank account number mentioning IFSC code of the branch of the bank (one cancelled cheque and xerox copy of 1st page of bank pass book and one valid Mobile Number).

Tenders / quotations must be submitted in sealed envelope (size: 5" x 11") from 13/02/2023 at 10:00 a.m. to 22/02/2023 11.30 p.m. No re-writing and double writing will be entertained in tender papers / quotations. All the Tender quotations must be dropped in the Tender Box, located at the College Office.

Vendor must submit two sealed envelopes: one with technical specifications and one with financial specifications.

Financial bids will be evaluated after technical bids.

No Tender quotation will be accepted by hand.

Price must be inclusive of all kinds of taxes and delivery charges (if applicable) and for branded articles price cannot be more than printed price and any tampering on the printed price will not be accepted and order for that material will be cancelled.

Tender Box will be opened on 22/02/2023 at 1.30 p.m.

Countersigned



Officer – in – Charge

Krishnagar Government College

**Officer-in-Charge
Krishnagar Govt. College
Krishnagar, Nadia (W.B.)**



Ut. Convener

Tender and Purchase Committee

Copy to (for display):

1. Office of the District Magistrate, Krishnagar, Nadia, West Bengal.
2. Office of the Municipality, Krishnagar, Nadia, West Bengal.

OFFICE OF THE PRINCIPAL
KRISHNAGAR GOVERNMENT COLLEGE
GOVT. OF WEST BENGAL
KRISHNAGAR, NADIA-741101

Attachment 1 for Offline Tender

Memo No.58.....

Date. 11/2/23

Sealed tenders/quotations are being invited from reputed suppliers/vendors for supplying the materials/ items listed below which will also be available in the College Website from 13/02/2023 to 22/02/2023.

Last date of submission of sealed tenders/quotations along with relevant documents to the Office of the Principal, Krishnagar Govt. College is 22/02/2023 upto 11.30 pm.

Sl. No.	Items	Specifications	Unit
1.	Cover file	4 fold hard 14"X10"	1.00 pc
2.	Laser Printer Cartridge -12A(Original)	HP	1.00 pc
3.	Laser Printer Cartridge - 88A(Compatible)	Compatible	1.00 pc
4.	Laser Printer Cartridge -88A(Original)	HP	1.00 pc
5.	Laser printer cartridge- 12A(Compatible)	Compatible	1.00 pc
6.	A4 size paper --GSM90	Copy Power	1.00 pkt
7.	Legal Size paper, 90 GSM	Copypower	1.00 pkt
8.	Gum Stick (25 gm)	Fevistick, pedilite	1.00 pc
9.	Fevigum, 200 ml	pedilite	1.00 pc
10.	Envelope (SB size with college name and address)		100 pc
11.	Envelope-small-5" X 11"		100 pc

Sealed tender box for dropping of small envelopes (size 5" x 11") containing quotation/tender will be available in the college office. Mark envelopes as "FOR TECHNICAL BIDS" and "FOR FINANCIAL BIDS" at the top of the sealed envelope.

N.B.:

1. Tenders / quotations will remain valid up to 31-03-2023.
2. Purchase will be made as per the availability of relevant funds. If order is placed, the suppliers / vendors must supply the items and submit the corresponding bills within next 15 days and after preparation of payment they will receive their bill amount payment via "e-pradan" process of payment of the Govt. of West Bengal.
3. Suppliers / vendors must enclose along with sealed tenders / quotations, the self attested photocopies of trade license, PAN card, GST registration certificate with Number, IT return certificate for last financial year, bank account number mentioning IFSC code of the branch of the bank (one cancelled cheque and Xerox copy of 1st page of bank pass book and one valid Mobile Number).
4. Tenders / quotations must be submitted in one sealed envelope (size 5" x 11"), re-writing and double writing will not be entertained in tender papers / quotations.
5. All the Tender quotations must be dropped in the Tender Box. No Tender quotation will be accepted by hand.
6. Price must be inclusive of all kinds of taxes and delivery charges (if applicable).
7. Financial bids will be opened after opening of technical bids.



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GOVT. OF WEST BENGAL
KRISHNAGAR, NADIA-741101

Attachment 2 for Offline Tender

Memo No.


Date.

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Last date of submission of sealed tenders/quotations along with relevant documents to the Office of the Principal, Krishnagar Govt. College is 22/02/2023 upto 11.30 pm.

Chemicals, glass goods, plastic wares will be purchased on the basis of rate contract from the bidder offering highest discount. The bidders must quote the percentage of discount for an item form a particular company / manufacturer, followed by applicable GST.

Sl. no.	Item	Company / Manufacturer
1.	Chemicals will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	SRL
2.	Chemicals will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	MERCK
3.	Chemicals will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	LOBA
4.	Chemicals will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	CDH
5.	Chemicals will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	NICE
6.	Glass wares will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	BOROSIL
7.	Glass wares will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	MERCK
8.	Glass wares will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	RIVERA
9.	Glass wares will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	BLUE STAR
10.	Plastic wares will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	TERSON
11.	Plastic wares will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	POLY LAB
12.	Plastic wares will only be purchased from the company providing maximum discount on printed rates on the latest catalogue (FY 2022-2023) of the corresponding Company only.	Hi-MEDIA


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