

**OFFICE OF THE PRINCIPAL
KRISHNAGAR GOVERNMENT COLLEGE
GOVT. OF WEST BENGAL
KRISHNAGAR, NADIA-741101**

Attachment 4 for Offline Tender

Memo No. 261

Date. 26/10/2021

Sealed tenders/quotations are being invited from reputed suppliers/vendors for supplying the materials/ items listed below which will also be available in the College Website from 27/10/2021 to 08/11/2021.

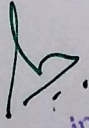
Last date of submission of sealed tenders/quotations along with relevant documents to the Office of the Principal, Krishnagar Govt. College is **08/11/2021 upto 1 pm.**

It will be noted that the college will remain open due to COVID-19 pandemic situation on 27/10/2021, 28/10/2021, 29/10/2021, 01/11/2021, 02/11/2021, 03/11/2021, and 08/11/2021.

Books will be purchased on the basis of rate contract from the bidder offering highest discount in percentage.


Sl. no.	Item
1.	Original book published by National Publisher in English will only be purchased from the company / seller providing maximum discount on printed rates on the latest catalogue (FY 2021-2022) of the corresponding Company only.
2.	Original book published by National Publisher in Bengali will only be purchased from the company / seller providing maximum discount on printed rates on the latest catalogue (FY 2021-2022) of the corresponding Company only.
3.	Original book published by Foreign Publisher in English will only be purchased from the company / seller providing maximum discount on printed rates on the latest catalogue (FY 2021-2022) of the corresponding Company only.
4.	Original book published by National Publisher in English will only be purchased from the company / seller providing maximum discount on printed MRP (FY 2021-2022) of the corresponding Company only.
5.	Original book published by National Publisher in Bengali will only be purchased from the company / seller providing maximum discount on printed MRP (FY 2021-2022) of the corresponding Company only.
6.	Original book published by Foreign Publisher in English will only be purchased from the company / seller providing maximum discount on printed MRP (FY 2021-2022) of the corresponding Company only.

Sealed tender box for dropping of small envelopes (size 5" x 11") containing quotation/tender will be available in the college office. Mark envelopes as "FOR TECHNICAL BIDS" and "FOR FINANCIAL BIDS" at the top of the sealed envelop.


**Officer-in-Charge
Krishnagar Govt. College
Krishnagar, Nadia (W.B)**

N.B.:

1. Tenders / quotations will remain valid up to **31-03-2022**.
2. Purchase will be made as per the availability of relevant funds. If order is placed, the suppliers / vendors must supply the items and submit the corresponding bills within next 15 days and after preparation of payment they will receive their bill amount payment via "**e-pradan**" process of payment of the Govt. of West Bengal.
3. Suppliers / vendors must enclose along with sealed tenders / quotations, the self attested photocopies of trade license, PAN card, GST registration certificate with Number, IT return certificate for last financial year, bank account number mentioning IFSC code of the branch of the bank (one cancelled cheque and Xerox copy of 1st page of bank pass book and one valid Mobile Number).
4. Tenders / quotations must be submitted in one sealed envelope (**size 5" x 11"**), re-writing and double writing will not be entertained in tender papers / quotations.
5. All the Tender quotations must be dropped in the Tender Box. No Tender quotation will be accepted by hand.
6. Price must be inclusive of all kinds of taxes and delivery charges (if applicable).
7. Financial bids will be opened after opening of technical bids.


26/10/21.
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