

**OFFICE OF THE PRINCIPAL  
KRISHNAGAR GOVERNMENT COLLEGE  
GOVT. OF WEST BENGAL  
KRISHNAGAR, NADIA-741101**

**Attachment 1 for Offline Tender**

Memo No. ....

Date. ....

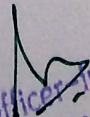
Sealed tenders/quotations are being invited from reputed suppliers/vendors for supplying the materials/ items / services listed below which will also be available in the College Website from 27/10/2021 to 08/11/2021.

Sl. no	Item	Description/Configuration
<b>I. Students identity card</b>		
<b>Standard students identity card</b>		
1. PVC material with pasting and ribbon 2. Laminated with casing and ribbon 3. Plastic card with ribbon (Vendors are requested to supply one sample copy with corresponding rate)		
<b>II. Cutting and cleaning of Bushes</b>		
i) Cutting of bushes inside the college main academic campus and including hostel campuses and also including transporting and throwing out those bushes outside the college campus. <b>No trees to be touched.</b> <b>Provide rate per square meter.</b>		
<b>III. Sanitization</b>		
i) Sanitization of college building rooms using sodium hypochlorite readymade solutions and hydrogen peroxide silver nitrate disinfectant solution (academic and hostel campus).  <b>Provide rate per 100 square feet of surface for each type of disinfectant agents if the rates are different.</b>		
<b>IV. DUSTING and CLEANING</b>		
Dusting and cleaning of all class rooms, laboratory rooms, office rooms and hostel rooms and varandahs. <b>Provide rate per 100 square feet</b>		

Sealed tender box for dropping of small envelopes (size 5" x 11") containing quotation/tender will be available in the college office. Mark envelopes as "FOR TECHNICAL BIDS" and "FOR FINANCIAL BIDS" at the top of the sealed envelope.

It will be noted that the college will remain open due to COVID-19 pandemic situation on 27/10/2021, 28/10/2021, 29/10/2021, 01/11/2021, 02/11/2021, 03/11/2021, and 08/11/2021.

Last date of submission of sealed tenders/quotations along with all relevant documents to the Office of the Principal, Krishnagar Govt. College, is 08/11/2021 up to 1 pm.

  
**Officer-in-Charge  
Krishnagar Govt. College  
Krishnagar, Nadia (W.B)**

**N.B.:**

1. Tenders / quotations will remain valid up to **31-03-2022**.
2. Purchase will be made as per the availability of relevant funds. If order is placed, the suppliers / vendors must supply the items and submit the corresponding bills within next 15 days and after preparation of payment they will receive their bill amount payment via "e-pradan" process of payment of the Govt. of West Bengal.
3. Suppliers / vendors must enclose along with sealed tenders / quotations, the self attested photocopies of trade license, PAN card, GST registration certificate with Number, IT return certificate for last financial year, bank account number mentioning IFSC code of the branch of the bank ( one cancelled cheque and Xerox copy of 1<sup>st</sup> page of bank pass book and one valid Mobile Number).
4. Tenders / quotations must be submitted in one sealed envelope (size 5" x 11"), re-writing and double writing will not be entertained in tender papers / quotations.
5. All the Tender quotations must be dropped in the Tender Box. No Tender quotation will be accepted by hand.
6. Price must be inclusive of all kinds of taxes and delivery charges (if applicable).
7. Financial bids will be opened after opening of technical bids.

*Mingaji*

26/10/21.

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