



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	KRISHNAGAR GOVERNMENT COLLEGE
• Name of the Head of the institution	Dr. Sobhan Niyogi
• Designation	Principal-in-Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03472252863
• Mobile No:	9083290019
• Registered e-mail	kgcollege1846@gmail.com
• Alternate e-mail	iqac.kgc1846@gmail.com
• Address	College Street, Nagendranagar
• City/Town	Krishnagar, Nadia
• State/UT	West Bengal
• Pin Code	741101
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kalyani				
• Name of the IQAC Coordinator	Dr. Mahuya Chakrabarti				
• Phone No.	9433162834				
• Alternate phone No.					
• Mobile					
• IQAC e-mail address	iqac.kgc1846@gmail.com				
• Alternate e-mail address	kgcollege1846@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.krishnagargovtcollege.org/AQAR%20final%20submitted%20019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.krishnagargovtcollege.org/Academic%20Calendar%202020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.14	2008	16/09/2008	15/09/2013
Cycle 2	A	3.17	2015	11/05/2015	10/05/2020
6. Date of Establishment of IQAC			10/12/2008		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Dr. Sutapa Sanyal	Major Research Project	WBDST BT	2018 (3 yrs)	1079900	
Dr. Debajyoti Saha	Major Research Project	SERB, DST, India	November 2018 (3 yrs)	1830000	
8. Whether composition of IQAC as per latest			Yes		

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Submission of AQAR for 2017-18, 2018-19 and 2019-20		
35 Webinars (both National and International) conducted during the academic year		
Smooth conduction of online classes, online internal evaluation, online examination and evaluation process		
Successful completion of the closing ceremony of 175th year's celebration		
Processing of Career Advancement of five faculty members		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>To organise numerous state/national/international-level seminars (including quiz, lecture series, health awareness programmes) in the interest of the undergraduate and post-graduate students.</p>	<p>A total of 35 webinars (international / national / regional level) seminars were successfully organized.</p>
<p>To encourage the different departments to continue existing subject-linked and form new discipline/curriculum- related platforms (e.g. Drama Club) for nourishing the mind as well as developing the professional skills in the students of the college.</p>	<p>Departments have come up with innovative ideas to facilitate subject-linked skill development. For example drama club, environment club is trying to widen the awareness among the students. Publication of subject-specific magazines are encouraging students to think beyond the syllabus and express their thoughts.</p>
<p>To open a computer centre for the students for developing basic computer knowledge and application skills and to promote digital literacy. This may help them become self-reliant in future.</p>	<p>A room in the Department of Botany has been delineated for the computer center. Furnishing work is scheduled to begin soon.</p>
<p>To arrange for the installation of solar panels within the college, and to progressively enable the institution towards self-sufficiency with clean energy.</p>	<p>The institution has planned to set up a pollution monitoring system in collaboration with the Pollution Control Board, Government of West Bengal..</p>
<p>To organise the closing ceremony of the 175th Anniversary Celebrations of Krishnagar Govt. College, on the 27th of November, 2020, with various academic and cultural programmes.</p>	<p>The closing ceremony was successfully conducted online. Students, teachers, non-teaching staff and alumni, all participated with full enthusiasm.</p>
<p>To celebrate International Women's Day, International Language Day (Bhasha Dibas), and</p>	<p>The college virtually celebrated the mentioned events and received overwhelming response</p>

World Environment Day, with the participation of students, teachers and non-teaching staff.	across all departments. A webinar was also organised on the event of World Environment Day.
To give due encouragement to the faculty members of various departments of the college, for participating in Seminars, Workshops and Training Programmes, (both in offline and online mode) and extend all co-operation related to their Career Advancement Scheme.	Even during the pandemic, the official proceedings for the Career Advancement of 5 faculty members were conducted. Additionally, 18 members participated in various faculty development programmes (OP, RC, Short term course, workshops etc.).
To strengthen the 'online communication system' of the college, for continuation of all types of academic activities during the pandemic situation, following necessary protocols. For the benefit of the students, the use of online teaching-learning platforms, adoption of digital methods for sharing e-resources and study materials and alternative virtual modes to conduct internal examinations, viva-voce, webinars may be explored.	Faculty members used Google Classroom, Google meet, Zoom, Whatsapp calls and emails to communicate with students. All classes, assignments and examination was conducted online. Also, all the examinations were conducted through blended mode, following the UGC and University protocols.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	16/02/2022

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	20
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3446
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	703
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1345
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	76
File Description	Documents
Data Template	View File

3.2	92
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	39
Total number of Classrooms and Seminar halls	
4.2	8.56
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	76
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the CBCS syllabus both at the undergraduate and postgraduate levels, as framed by the University of Kalyani. In 2020-2021 all the classes were taken in the online mode as per the Covid protocols issued by the MoHFW, GoI, GoWB, Department of Higher Education, GoWB, and University of Kalyani, Nadia. Most of the classes were taken through the Google Meet platform in accordance with the departmental routine. Study materials were sent to the students through Google Classroom, Whatsapp, or mail. More than 90% syllabus (theoretical) was completed. However, due to the lockdown hands-on practical classes could not be carried out. Internal assessments and assignments were collected through the same mode. The end-semester examination was conducted in blended mode as directed by the affiliating university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar for 2020-2021 was framed at the very beginning of the academic year in consensus with the Holiday List published by the state government and University of Kalyani and followed the UGC guidelines on 'Examination and Academic Calendar in view of Covid-19 and subsequent Lockdown' dated 29th April 2020. The institution meticulously adhered to the calendar for classes, internal assessments, and semester-end examinations.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the syllabus as prescribed by the University of Kalyani. With reference to Professional Ethics, Gender, Human Values, Environment and Sustainability the syllabus of English, Geography, Political Science, Economics and Zoology is very relevant. The courses summarily impart practical knowledge and awareness on social inequality such as; caste, gender etc., professional ethics, especially in public administration, such as Human relations theory, Decision-making theory etc. On the Environment frontier, it develops an understanding of ecology, Environment and biodiversity, Sustainable Development and resource management through various experiments. Responses to hazards and disasters: Preparedness, trauma and aftermath.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.krishnagargovtcollege.org/Student%20Satisfaction%20Survey%20Report%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1556

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

670

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

(a) Teachers at Krishnagar Govt. College assess the learning levels

of students by conducting class tests and evaluating the internal assignments submitted by the students.

(b) Based on the need of slower learners, Individual departments organise Tutorial Classes to ensure outcome-oriented improvement of performance (Improvement in their overall CGPA) of these students.

(c) Teachers also actively assist Advanced Learners of their respective academic departments in University Examinations, as well as several national-level competitive examinations for their PG Entrance viz. JAM/JECA etc.

File Description	Documents
Link for additional Information	https://www.krishnagargovtcollege.org/Notice%20Remedial%20class.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3446	76

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

UG and PG level students at Krishnagar Govt. College are always encouraged to be more inquisitive in class, and to probe the concerned teachers to their utmost in order to delve into the depths of a particular subject/ concept. Academic departments often sub-divide students into smaller groups and assign them participative projects, task activities and seminars. For laboratory-based Science departments, practical classes supervised by teachers demonstrate to the students how to approach and solve particular problems.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

(a) The college actively uses and encourages the use of ICT-Enabled Tools. It presently has 39 ICT-Enabled Classrooms with projector facilities. Individual departments have computers and ICT-Enabled Tools at their disposal. Among them, Department of English has a Language Lab, a technology-enabled learning space to impart audio-visual aids to classroom lectures, such as offering presentations to students and screening film shows of literary texts and cultural artefacts.

(b) During the academic session 2020-21, all departments of the college actively came forward in reaching out to the needs of students who now relied largely on the digital platforms for learning. As many as 35 webinars were organised by the different academic departments of Krishnagar Govt. College during the academic year on platforms viz. Google Meet. Some of these academic sessions were also streamed via YouTube Live. Teachers held regular online classes on video-conferencing platforms like Google Meet and Zoom. They distributed portable electronic documents, e-resources and course study materials through Whatsapp groups.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

373

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous internal assessments within the newly implemented UG-CBCS structure are collected regularly from the students across all semesters. They are evaluated by teachers of each academic department in a fair and impartial manner. Usually, each department takes care of its internal assessment-related issues.

During this academic session, students regularly submitted their continuous assessment-related assignments in the form of portable electronic documents. These assignments were collected by teachers using e-mails, or through Whatsapp. Teachers also participated in informally-arranged online meetings to familiarise their departmental students with the online mode of education and advised them on effective submission procedures and data optimization techniques.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If any student raises a particular grievance regarding evaluation methods in internal assessments they are dealt with by the concerned examiner maintaining the usual examination protocols of anonymity, fairness, and quality of the work (assignment) submitted.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Krishnagar Govt. College (during the orientation sessions conducted at the beginning of each semester, and especially during admission of fresh first-semester undergraduates) teachers explain to students particular details regarding the UG-CBCS curricula, highlighting the critical thinking, reasoning and argumentative skills, as well as the methods to enhance communication skills and personality development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the UG-CBCS curricula of the various academic departments of the college, stated program-specific outcomes are evaluated through internal assignments, project works, viva-voce examination (for Arts Departments), and projects and practical sessions (for Science Departments). Internal examinations are conducted in accordance with the evaluation structure outlined by the UG-CBCS curricula of the University of Kalyani, to which the college is affiliated. Final/End-semester examinations, conducted across all colleges affiliated with the University of Kalyani, evaluate students' performance in attaining Course Outcomes and Programme-specific Outcomes. Besides, students are also encouraged to develop critical thinking, reasoning, and argumentation and the communicative skills essential for expressing and expanding their knowledge. During the academic session 2020-21, in accordance with the guidelines outlined by the University Grants Commission, the college shifted to the online mode of education. Concerned examiners (teachers of every department) of

each Core, General Elective, Language Core, and Discipline-Specific Courses evaluated internal assignments and final semester scripts in the form of portable electronic documents collected via email and Whatsapp platforms. These digital scripts have been preserved, in order to address examination-related grievances in the future.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

865

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.krishnagargovtcollege.org/Student%20Satisfaction%20Survey%20Report%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.5

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****2**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://www.serb.gov.in/home.php

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****35**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
51	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
11	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Under ordinary circumstances, various extension activities to facilitate social awareness and community service are organized through the NSS unit of the college viz. Blood Donation Camp, distribution of Food, Medicines, and Consumables for people of underprivileged social groups, Health checkups and Awareness Camps, etc.</p> <p>Unfortunately, the entire academic session 2020-21 coincided with the outbreak of the Covid-19 pandemic across the country, leading to a temporary shift in higher education from the offline to the online teaching mode. Thus, no such activities could be organized during the academic session.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

NIL

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

07

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are 39 classrooms including 5 seminar halls. All the classrooms can be used as an ICT enabled classroom by using a portable projector. There are 14 undergraduate honours courses and 4 postgraduate courses in the college. The laboratories of the science departments are well equipped and there is a total of 31 laboratories in the college. The institute has a high-speed internet connection with a bandwidth of 72Mbps. The department of Mathematics, Department of Physics and Department of Geography have an adequate number of computers to conduct the practical classes as well as practical examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is a cultural sub-committee in the college. This committee conducts several cultural programs over the year for several occasions like International Language Day, Basanta Utsav, Rabindra Jayanti, Dwijendra Jayanti etc. In the academic year 2020-21, all the cultural programs were arranged using an online platform. Also, the closing ceremony of the 175th year celebration was arranged by this committee.

The college has multiple playgrounds for the students. Also, there is a gymnasium facility both for students and teachers separately.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc.

39

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

39

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library was closed during the pandemic as per government regulation, and the existing LIBSYS software version 6.5 was needed to be renewed by March 2020. However, the ILMS software LIBSYS could not be renewed for the academic year due to unavoidable circumstances caused by the pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has a high-speed internet facility, which is used for administrative work. The institute regularly updates its IT facilities whenever required. During this academic year, all the classes were taken in online mode, therefore there was no reported depreciation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library: The library caters to the academic and co-curricular needs of the students and staff. The library helps its users to locate, select and acquire information needed towards any academic end. Staff Members and Students can access the Library facilities and can borrow books, magazines, periodicals, and other materials as per the rules for each category. Annual Stocktaking of Library books has been conducted.

Laboratory: The maintenance of the laboratory is managed by the Laboratory Assistant under the supervision of the HOD. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal/Scrap. Repairs and maintenance are handled as per the common policy of the college.

General Maintenance: The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. Depending upon the nature of the complaints, the majority of them are resolved by the PWD. If required, the experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Water Purification and Coolers. Some software, computers and printers are also under the Annual Maintenance Contract.

IT Infrastructure: Each year, the IT support staffs have to carry out preventive maintenance (such as servicing, cleaning, formatting, updating antivirus software etc) of the IT equipment. Uses of common LCD's/Laptops for lectures are recorded in the logbook.

The sports ground is common for all departments under the KGC

umbrella. Students are not allowed to use indoor sports facilities while his/her lectures or practical sessions are in progress. Indoor sports facilities are not provided during the examination period. The Gymnasium is closed one week prior to the semester-end examination.

The Annual Athletic Meet was not held in this academic session due to the pandemic situation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1788

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	https://www.krishnagargovtcollege.org/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

35

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has no elected Student Council body for the given academic year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a list of distinguished alumni and a recognized Alumni Association which keeps close contact with the authority for the overall development of the college. Every year during winter the members of the alumni association reunite together to connect with old friends and remember the good memories of old heritage college. The Alumni Association regularly organizes academic and cultural programmes, such as a celebration of Poet Dwijendralal Ray's birth anniversary. Feedback from alumni through meeting with alumni

association is collected to upgrade the teaching-learning process. In the meetings of the Governing Body, representatives from alumni analyze the performance of the institution. Secretary of the Alumni Association as a member of the Internal Quality Assurance Cell of the College actively shares the association's views and visions with the College. The IQAC through the management keeps close touch with the alumni.

This year members of the association actively participated in the closing ceremony of the 175th Anniversary of Krishnagar Govt. College on 27/11/2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Krishnagar Government College was founded in 1845, as a governmental higher educational institution of distinction, which primarily aims to impart quality higher education at the Undergraduate and Postgraduate levels.

Our mission is also to develop qualified, responsible and sensitive students who come from diverse cultural, linguistic, ethnic, and religious backgrounds and who are prepared, in diverse ways, to serve the nation.

Nature of Governance

Krishnagar Govt. College is administered directly by the Department of Higher Education, Govt. of West Bengal. All financial

allocations, appointments as recommended by the West Bengal Public Service Commission, confirmation of services, promotions for teaching faculty, transfer of Principal and teaching faculty are managed directly by the Govt. of West Bengal. The services of the teaching faculty of the College come under the purview of the West Bengal Educational Service (WBES).

Academic and administrative activities of the college are managed by an elected/ nominated Secretary to the Teachers' Council who allocates responsibilities among teachers by forming different academic and administrative sub-committees. Each sub-committee has one or more Convenors/ Joint Convenors who further assign various responsibilities to members of each sub-committee, while they remain in charge of coordinating the whole process.

The IQAC of the college is constituted as per the UGC norms, which oversee the quality of the various activities of the college.

Also, the Governing Body is constituted as recommended by the Department of Higher Education, West Bengal. Generally, the District Magistrate of Nadia acts as the President of the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

About 30 sub-committees are engaged in monitoring and conducting various academic and administrative activities of the college. As such departmental activities of the college are carried out through the Heads of the Department.

A possible example of decentralisation and participative management may be demonstrated through the activities of the Admission Sub-Committee during the time of annual admission of students, at the beginning of each session, to the institution.

Joint Convenors appointed by the administration of the college are in charge of the admission process and oversee the progress members are making in carrying out various responsibilities viz. tabulation and scrutiny of available admission data, publication of lists for

successive counselling sessions on the college website, updating of successively published lists, etc. Online applications are received through the services of private outsourcing agencies during the admission process

The Admission Co-ordinator manages the smooth functioning of the admission process and maintains effective liaisons with the outsourcing agency, students, parents, teaching and non-teaching staff of the college to facilitate it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Krishnagar Government College being a premier co-educational institution in Nadia district of the state of West Bengal, caters to the educational needs of boys and girls students from Nadia and other adjoining districts. More than 50% of students are girls in this institute. In the light of this backdrop, the need to set up a girls' hostel building was strongly felt by the administrations of the college. A plan of construction of a Girls' Hostel building was initiated way back in 2006. Subsequently, the building plan was approved and construction work started way back in 2006. The total amount of funds sanctioned for the purpose of construction was Rs. 91,26,500/- which was split between the UGC scheme (under the Xth five-year plan) and Govt. of West Bengal.

Being a government college, owing to the regular transfer of Principals, the work progressed in a staggered manner. Though the construction work was about to be completed in the 2019-20 academic session, the outbreak of the COVID-19 pandemic and subsequent lockdown situation jeopardized the target badly. Finally, in the latter half of 2020-21 academic session, after the partial easing out of the strict lockdown the target of completion was achieved and the completion certificate was received on 25.03.21 from the PWD, Govt. of West Bengal. the hostel will be functional after meeting some essential requirements. The most important one is the appointment of lady security guards and essential furniture.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Krishnagar Government College is under the Department of Higher Education of Government of West Bengal and its policies, administrative setup, appointment, service rules, and superannuation are governed by the State itself. The administrative work of the college is mainly done by the Principal / Officer-in-Charge with the help of the administrative Sub-Committees constituting both the teaching and non-teaching staff. Rules and regulations of the University Grants Commission, are strictly adhered to during Career Advancement. Work accountability is taken by the different conveners of the Sub-Committees and finally by the Officer-in-Charge.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.krishnagargovtcollege.org/Organogram%20of%20College.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As a governmental institution, the health insurance of teaching and non-teaching staff are covered by the West Bengal Health Scheme 2008. All employees who have enrolled under the Health Scheme have all expenses of their medical treatment covered under this governmental welfare scheme. The present name of the scheme is 'West Bengal Health for All Employees and Pensioners Cashless Medical Treatment Scheme 2014' where cashless medical facilities up to Rs. 1,00,000/- are covered in state-empanelled hospitals, in addition to reimbursement coverage of all expenses for indoor treatment among empanelled hospitals within the state, and 9 enlisted hospitals outside the state.

File Description	Documents
Paste link for additional information	https://wbhealthscheme.gov.in/First_page.aspx
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff at Krishnagar Govt. College keeps a record of their performance through maintaining a Self-Appraisal System. This is liable to be reviewed by the Officer-in-Charge. For the teachers/librarian, an online annual Self Appraisal Report (SAR) is mandatory to submit within the stipulated time as provided by the Government of West Bengal.

Non-teaching staff of the college maintain records of their daily attendance in their attendance register.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The conducting of various internal/ external financial audits are under the discretion of higher authorities under the Department of Higher Education & Finance Departments under the Government of West Bengal, from time to time, as and when deemed fit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute is under the Department of Higher Education, Government of West Bengal, and the Institute is fully funded by the Government of West Bengal. The main expenditures are incurred for maintaining the academic programs of the institute which include Staff salary, Purchase of books, instruments, chemicals, library, General overheads, structural maintenance and electrical maintenance, private security guards, and miscellaneous expenditures. All purchases are carried out through tender/e-tender depending on the total value of purchase. For optimal utilization of resources, the items are purchased from the lowest bidder, thus maximizing the utility at the least cost. All the structural maintenance work is automatically assigned to the Public Works Department, according to the protocol of the Government of West Bengal. Computer and peripherals are purchased through Government e-Marketplace (GeM), which, too, considers the lowest bidder.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

(1) **Organising Webinars:** During the academic session 2020-21, the outbreak of the Covid-19 pandemic in the country had commenced a transition from the offline mode of physical classes to online education. IQAC, Krishnagar Govt. College, keeping in mind the diverse needs of students across all disciplines advised organizing webinars during the period. Different academic departments of the college came forward to meet the request, amounting to as many as 35 webinars during the period July 2020–June 2021.

(2) **Screening of CAS Files of Teachers:** IQAC also rigorously screened the promotion applications of various teachers (5) and forwarded these files to the higher authorities concerned for approval. Promotion of teachers (3) was accomplished owing to IQAC initiatives during academic session 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning structures from two ends: **Teachers:** A number of teachers serving Krishnagar Govt. College is members of the Board of Studies, the University of Kalyani, and several of them have acted as Paper-setters/ Moderators / Evaluators of answer scripts during the University Examinations. Preparation of syllabi and addition/ alteration of course material are carried out from the end of teachers to ensure successful implementation of teaching-learning structures.

Students: The institution also collects feedback reviews on course material (including suggestions for improvement of the same) from the students in the format prescribed by the UGC. This feedback is then analyzed by IQAC to advise the institutionalization of different quality improvement measures. During academic session 2020-21, in the wake of the Covid-19 pandemic in the country, teachers at Krishnagar Govt. College specially focussed on a successful transition from the offline to the online mode of teaching by using online video-conferencing platforms such as Google Meet, Zoom. They also used Whatsapp groups, Google Classroom, and Youtube Live for the distribution of course materials and webinar streaming purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.krishnagargovtcollege.org/AOAR.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

There is a Gender Sensitization and Prevention of Sexual Harassment Committee functional in the college, which prioritizes the safety concerns of all female students within the campus and has a mechanism to efficiently address any grievances received, maintaining confidentiality. However, due to the COVID 19 pandemic situation, following various UGC regulations, Government notifications, and University circulars published from time to time, the campus had remained completely closed for the academic session 2020-2021.

The administration has constructed a Girls' Hostel to facilitate education for girls living in remote areas. This initiative will not only encourage girls from distant rural areas to access quality education but also help in alleviating the socio-economic condition of the adjacent regions in the long run. The state-sponsored welfare program 'Kanyashree' aimed at helping girls from economically weaker sections, is also instrumental in reducing girl dropouts and increasing the enrollment of girls in higher education. The institute ensures hassle-free disbursement of the scholarship.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

NOT APPLICABLE Due to the COVID 19 pandemic situation, following various UGC regulations, Government notifications, and University circulars published from time to time, the academic section of the campus including laboratories had remained completely closed for the academic session 2020-2021.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

i) Various scholarships (mostly merit-cum-means based) are provided to the students, providing an inclusive environment, facilitating eligible students from all backgrounds.

ii) International Language Day celebrated on 21 st February, 2021, in the online mode, in collaboration with the Bengali Dept. of the College. The webinar included a cultural programme and linguistic discussions .

iii) Closing ceremony of the 175th-year celebration was conducted online, where faculty members, students, alumni, and non-teaching members participated and coordinated the program successfully.

iv) Academic activities: The UG CBCS and PG syllabus in various subjects include topics which create awareness in learners and promote tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Independence Day 2020 and Republic Day 2021 Flag Hoisting Ceremonies held as per guidelines and following COVID-19 protocols in the campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Due to the COVID 19 pandemic situation, following various UGC regulations, Government notifications, and University circulars published from time to time, the campus had remained completely closed for the academic session 2020-2021, and classes were held only online mode. i) However, Independence Day 2020 and Republic Day 2021 Flag Hoisting Ceremonies were held as per guidelines and following COVID-19 protocols on the campus. ii) Exclusive Webinars were organized by the college to celebrate International Language

Day, International Women's Day (8 th March, 2021), and World Environment Day (5 th of June 2021) in the online mode. iii) The Closing Ceremony of the 175 years' Celebration of the college was arranged online successfully on 27 th November 2020.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice i) Online management of finances

1. Objectives of the Practice i) To reduce the unnecessary hassle of the physical transfer of money. 2. The Context i) Physical transfer of money is time-consuming and requires a lot of paperwork which needs to be preserved, therefore for a smooth transfer and virtual documentation of the transactions, online mode is preferred.

3. The Practice i) The salary/remuneration of the faculty members and the non-teaching staff is disbursed through WBIFMS and is directly credited to the bank account. Collection of admission fees, examination fees, and tuition fees are facilitated through SBI COLLECT. The purchase of computers and peripherals is conducted through GeM (Government e-Marketplace) and any purchase (other than computers and peripherals) of above Rupees 5 lakh only is put up for e-tender.

4. Evidence of Success i) The entire process worked flawlessly without any glitches. 5. Problems Encountered and Resources Required Transactions in the online mode, though easy to access and arrange, often had the constraint of slow internet connection, especially for students living in remote areas.

Title of the Practice ii) Co-curricular activities in online mode: E-Magazine Published by the Department of English and Nature Club formed by students of the Department of Zoology.

1. Objectives of the Practice ii) To encourage creative writing and artistic skills in students and to create awareness among students to protect and promote activities related to nurturing mother nature.
2. The Context ii) Since classes were held entirely in the online mode during this academic session due to the COVID 19 Pandemic, it was necessary to engage the students in activities that would give them a sense of social bonding, build awareness and responsibility towards the environment and also provide a scope for them to express their inner talents.
3. The Practice ii) Nature Club: Students were asked to submit their innovative ideas in the form of photographs/write-ups,/ travel experiences, study reports on different aspects of nature. Dept. of English E-Magazine: Students were asked to submit creative writing in the form of original essays, short stories, skits, poems, paintings, etc. on any topic in general.
4. Evidence of Success ii) The enthusiastic response of the students and their noteworthy contributions in creating the Webpage of Nature Club and the E-Magazine.
5. Problems Encountered and Resources Required Not all students could participate due to the constraints of online mode. Also, offline activities could not be arranged.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

35 International/ National/State-level webinars were organized by the IQAC and different undergraduate and postgraduate departments of the college from July 2020 to June 2021, exclusively for the benefit of students. Following various UGC regulations, Government notifications, and University circulars published from time to time, due to the COVID pandemic situation, the campus had remained completely closed for the academic session 2020-2021 and classes/seminars were held only in online mode. The focus, therefore, was to provide the students ample scope to adjust to the

new online mode of learning and facilitate the use of online teaching-learning platforms, adoption of digital methods for sharing e-resources, and alternative virtual modes to participate in webinars. All Departments encouraged student involvement in invited talks, lecture series, debate competitions, and health awareness programs in the online mode. Distinguished academicians associated with national and international organizations and institutions and experts in their respective fields of study were invited as speakers to the college webinars. The students benefited immensely from these lectures, as evident in their active response and follow-up questions in the discussion sessions of these webinars.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The already existing medicinal plant garden is to be nurtured and extended further. 2. A fully-operative Computer Centre to be made accessible to students for developing basic computer knowledge and application skills and to promote digital literacy. This may help them become self-reliant in the future. 3. To encourage the different departments to continue existing subject-linked and form new discipline/curriculum-related platforms (e.g. Language Lab and Drama Club) for nourishing the mind as well as developing the professional skills in the students of the college. 4. A Pollution monitoring system to be installed on campus in the future, which may also be instrumental in bringing about awareness among the students through their Environmental Studies project. 5. Renewable energy resources and environment-friendly facilities to be installed within the campus. 6. Annual Gender Sensitization Action Plan to be prepared for awareness.

7. Strengthening the security of the college.