

**Memorandum of Association**  
and  
Rules and Regulations of  
**Krishnagar Govt. College Alumni Association**

(Registered under W.B. Societies Regulations Act, 1961)

(Regd No. S/IL/51964 of 2008-09)

## West Bengal Societies Registration Act

### Memorandum of Association of Krishnagar Govt. College Alumni Association

- 1 **Name of the Association shall be :** Krishnagar Govt College Alumni Association
2. **The Registered office of the Association shall be situated at :** Krishnagar Govt College  
P.O. Krishnagar Dist. Nadia , West Bengal PIN 741101. PHONE NO 03472252863.
- 3 **The objectives for which the Association is established are :**

Krishnagar Govt. College has been imparting modern education to the evergrowing number of students of Nadia and its adjoining Districts and of farflung areas of Bengal since 1<sup>st</sup> January 1846 and produced a vast number of educated persons over the long period of the college. Some of them have achieved spetial distinction in Arts, Literature, Judiciary, Administration, Education and in such many other areas of human activities. But unfortunately the Ex-Students of this 160-year old & heritage college did neither have any scope for meeting together in their almamator for want of any suitable organisation for playing any definite role in the welfare of the college. Prompted by the need to ensure formal organizational control of a Public body over the activities as enshrined in the list of objectives detailed hereunder, a body of individual organizers formed into an Association viz K.G.C Alumni Association, henceforth to be reported as the Alumni. To this effect in consultation with Dr. P.K.Das, Principal, K.G. College, Dr. Pijush Kumer Tarafder Ex-Student & Ex-H.O.D of Chemistry of this college, took initiative to arrange a meeting of Ex-Students and Ex-Teachers of K.G. College. Accordingly a meeting was convened by Sri Brojendra Nath Dutta, Dr. Dhirendranath Biswas Dr. Pijush K. Tarafder, Dr. Dipak Kumer Biswas and Sri Kanailal Biswas and was held on 8.12.2007 under the chairmanship of Dr. P.K.Das, Principal, K.G. College. Hence the initial organizers viz 1) Dr. D.N. Biswas 2) Sri B.N. Dutta 3) Dr. P.K. Tarafder 4) Smt. Bharati Das (Bagchi) 5) Dr. D.K. Biswas 6) Sri Kanailal Biswas 7) Sri Khagendra nath Dutta 8) Sri Apurba Bag 9) Sri Dilip Kumar Guha 10) Sri Ajitnath Ganguli 11) Sri Dipankar Das 12) Sri Monotosh Chakraborty 13) Sri Chinmoy Bhattacharya 14) Sri Samir Kumar Halder 15) Sri Dhritiman Biswas 16) Sri Debkumar Roy 17) Sri Sirazul Islam 18) Sri Samir Kumar Biswas 19) Smt Manjulika Sarkar and 20) Sri Shyamapada Biswas.

- (i) The Association shall run in pursuance of the provisions as laid down in the W.B.Soc. Regn. Act 1961 or in its statutory modifications, if any, thereof.
- (ii) The Association will provide a scope for meeting the Ex-Students & Ex-Teachers once in a year in the form of Re-Union/ Annual Get-together.
- (iii) The Association will take steps in promotion, protection and preservation of the academic interest as well as the properties of the college in tandem with the college administration and upholding the status and prestige of the alma mater in particular. The field of co-curricular activity, cultural, sports and games, career guidance or social counselling activities will be given priority among others to help achieve excellence in various spheres of interaction.
- (iv) The Alumni will organize seminars, discussions on current important topics for the benefit of student community as a whole including health check up, environmental awareness etc.
- (v) All activities of the Alumni will be guided by the spirit of yeoman's service and made conducive to the maintenance of an ideal teaching learning situation in the college.
- (vi) The office bearers and the members of the Alumni shall devote their every effort to the great cause of all-round development of Krishnagar Govt College.
- (vii) The Alumni would extend financial help to the poor and meritorious students of this college coming specially from rural areas.
- The income and properties of the Association whatsoever derived or obtained shall be applied towards the promotion of the objectives of the association and no portion thereof shall be paid to or be divided amongst any of its members by way of profits.

**4. The names, address and descriptions of the members of the Executive Committee**

Name and Address	Description
1. Dr Prabir Kumer Das Principal, Krishnagar Govt College	Patron

- |  |                  |
|--|------------------|
| 2. Dr Dhirendranath Biswas<br>6, R.K.Mitra Lane, Krishnagar Nadia                                    | President        |
| 3. Sri Kanailal Biswa<br>2 <sup>nd</sup> Lane Haterpara, Krishnagar, Nadia.                          | Vice-President   |
| 4. Smt Bharati Das (Bagchi)<br>11,S.K.Basu Road Krishnagar Nadia                                     | - do-            |
| 5. Sri Brojendranath Dutta<br>Fakir Para, Krishnagar, Nadia  | - do -           |
| 6. Dr Pijush Kumer Tarafder<br>Department of Chemistry,,<br>Krishnagar Govt College Krishnagar Nadia | Jt.Secretary.    |
| 7. Dr Dipak Kumer Biswas<br>P.K.Bhattacharya Rd Krishnagar Nadia                                     | -do -            |
| 8. Sri Khagendra Nath Dutta<br>69/1,Nagendranagar 4 <sup>th</sup> Lane, Nadia                        | Treasurer        |
| 9. Sri Samir Kumer Halder<br>36/1, D.L.Roy Road, Krishnagar, Nadia                                   | Asstt. Treasurer |
| 10. Sri Dilip Guha<br>34, Harimohan Mukherji Rd, Krishnagar, Nadia                                   | Member           |
| 11. Sri Debkumer Roy<br>7A,Mohitosh Biswas Rd, Krishnagar, Nadia                                     | -do-             |
| 12. Sri Apurba Bag<br>Radhanagar, P.O. Ghurni, Nadia   | -do-             |
| 13. Sri Monatosh Chakraborty<br>Shaktinagar H.School, Krishnagar, Nadia                              | -do-             |
| 14. Sri Shyamaprasad Biswas<br>Natunpally, Krishnagar, Nadia   | -do-             |
| 15. Sri Dipankar Das<br>3/1, Chunaripara Lane, Krishnagar, Nadia                                     | -do-             |
| 16. Sri Ajit Nath Ganguli<br>T.P. Banerjee Lane, Krishnagar, Nadia                                   | -do-             |

17. Smt Manjulika Sarkar -do-

Kadamtala, Krishnagar, Nadia

18. Sri Sirajul Islam -do-

Deptt of Philosophy,

Krisnagar Govt College, Krishnagar, Nadia

19. Sri Tapas Kumer Modak -do-

College Street, Krishnagar, Nadia

5. We, the several persons whose names, addresses and occupations are hereunto subscribed are desirous of being formed into an Association in pursuance of this memorandum of association

Serial no.	Signature	Address	Occupation
1.	Shabir K. Das	Krishnagar Govt. College	Principal
2.	Shirenda Nath	Prinss; b.R.K. Mitra Lane, Krishnagar, Nadia	Retd. Reader and Head of Chemistry Dept.
3.	Pijush K. Tawafde	Krishnagar Govt. College	Retired (W.D.S)
4.	Kamai Lal Prins	2nd Lane, Hatarpara, Krishnagar	Advocate
5.	Bharati Das (Bogchi)	11, S.K. Bahu Road, Krishnagar	Retired S. G. Katarer, K.W.C.
6.			
7.	Debash Kumar Prins	19/19 P.N. Mathuraya Rd, Krishnagar	Retired H/H
8.			
9.			
10.			

Witness to the above signatures.

Signature:

Address:

Occupation:

Dated:

Cookin

## West Bengal Societies Registration Act, 1961

### RULES & REGULATIONS

Unless the context otherwise requires words and expressions content in these Regulations shall bear the same meaning as in the W.B. Societies Registration act, 1961 or any statutory modifications there of.

#### 1. Membership:-

- i) Organizers, all being ex-students and ex-teachers of this college and being present in the meeting held on 8.12.2007 at room no. 1 of Krishnagar Govt. College, shall automatically become the member of the Association.
- ii) All signatories to the memorandum of Association shall also be the member of the Association.
- iii) Those students who had undertaken a regular course of studies in Krishnagar Govt. College and passed at least one Public Examination conducted by a recognized University or a Board of West Bengal may seek for a membership.
- iv) Persons who have served this college as a Full-time teacher in this college may seek for a membership.

All persons seeking membership of the Association will be required to fill up the Membership Form on payment of initial Registration fee of Rs.50/- and Membership fee of Rs.100/-. Tenure of such membership shall remain valid from 1st January to 31st December every year. Renewal of membership shall automatically be kept in abeyance if it is not renewed within 31<sup>st</sup> December every year. However, defaulter members can renew his/her membership by clearing his/her dues.

#### 2. Register of memberships :-

A running register containing names, address of the registered members shall be maintained by the secretary of the Association and be kept updated after new admission, cancellation and renewal within the last Saturday of March every year.

#### 3. Type of membership :-

There would be two types of members viz 1) Ordinary member 2) Life member.

Membership fee:- For Life Members Rs. 1000/-

For Ordinary member Rs. 100/-

For N.R.I Alumnus Rs. 1000/-

4. Cessation of membership:-

The names of ordinary members seeking no renewal for consecutive two years shall automatically be struck off from the Register of membership. New admission can however be made by clearing his/ her dues.

5. Rights and duties of the members:-

- i) Members with duly renewed status shall have the right to attend the general meetings and enjoy voting right for a decision in the Annual General Meeting.
- ii) Each member shall have the obligation of rendering service as is entrusted upon him/her by the officials of the Association.

6. Executive Committee:-

Composition:- The Executive Committee of the Krishnagar Govt. College Alumni Association will be formed in the following pattern-

- a. Patron (3) Principal, Krishnagar Govt. College, will be the Patron in chief of the Association and one descendent member each of Maharaja of Nadia and Maharani of Cossimbazar will be the Donor Patrons as major land property of Krishnagar Govt. College is donated by them.
- b. President ( One)
- c. Vice President ( Two )
- d. Secretary ( one )
- e. Assistant Secretary ( Two )
- f. Treasurer ( One )
- g. Members ( Seven )

#### 7. Term of the Executive Committee :

The term of the Executive Committee will be for two consecutive years. The members of the Executive Committee will be elected/ selected from among the bonafide members of the Alumni in it's Annual General Meeting .

#### 8. Function of the Executive Committee:-

The Executive Committee shall hold meetings in the month of May/ June and September/ October of every Calendar year with a clear seven days notice and with definite agenda. The Executive Committee will chalk out necessary programme, collect fees, invite suggestions for various administrative, academic and environmental problems and sincerely work for the protection and preservation of the heritage college

#### 9. Mode of operation of Fund

There shall be a S/B Account with a local Nationalized Bank in the name of Krishnagar Govt. College Alumni Association Fund which shall be jointly operated by any two of the following

- i) President of the Alumni
- ii) Secretary of the Alumni
- iii) Treasurer of the Alumni

In case of vacancy created due to death or resignation or any other reason a member can be co-opted by the existing members in a meeting for the remaining part of the term.

#### 10. Audit:-

Annual income and expenses of the Alumni Association would be audited by a registered auditor appointed by the Executive Committee and the audited report is to be placed in the A G M for its discussion and approval

#### 11. Quorum of the Meeting:-

Presence of 10% members of the existing bonafide members of the Alumni shall form the quorum of a meeting whereas 50% presence of Executive Committee will be required for quorum. The Secretary will normally convene the meeting with at least 7 days before the



scheduled date. However the President can convene an emergency meeting with 24 hours notice.

#### 12. Requisition meeting:-

Majority of the registered members can ask for a meeting to be convened by the secretary with 7 days notice on some specific agenda. The proceedings of the last meeting shall have to be approved in the subsequent meeting.

#### 13. Engagement of office staff:-

The Executive Committee may engage suitable number of clerical staff from outside, if required, on casual or contractual basis against fixed remuneration for smooth performance of office duties and correspondence.

#### 14. Annual General Meeting (AGM):-

The Secretary of the Executive Committee shall convene the meeting on third Sunday of December giving at least 14 days notice through display in the notice board of the office of the association at KG College, insertion of the notice in the Local/State level daily Newspaper or Local TV Channel as decided by the Executive Committee. The notice shall contain the place, date, time, and agenda. For the purpose of forming new Executive Committee the present officiating Executive Committee will take necessary steps by convening AGM on 2<sup>nd</sup>/3<sup>rd</sup> Sunday of December of last calendar year of its term.

#### 15. Duties and Responsibilities of the Office Bearers:-

All the members of the Executive Committee including patron members are expected to attend all the meetings. The President Executive Committee will normally preside over all meetings. In his absence one of the Vice Presidents shall conduct the meeting. The patron Members will abstain themselves from casting any vote as and when voting is adopted against or for any decision.

The secretary shall maintain

- a) all office records including notice book, minutes book, bank pass book. Audit Report and other papers related to association.
- b) receive fees/ donations.

- c) make payments against bills produced for a specific expenditure.
- d) get the accounts timely audited by registered auditors.
- e) execute the decisions of the AGM and the Executive Committee meetings.

Assistant Secretary shall perform all duties in absence of the secretary.

The Treasurer shall

- a) prepare audit papers , budget proposals.
- b) Receive all subscription and donations
- c) Maintain cash book and operate all types of banking affairs.

All books and accounts shall be maintained as required under the relevant Acts & Rules provided under the Societies Act 1961. The Executive Committee Shall Supervise and conduct all sorts of affairs of the association. For smooth execution of decisions of various issues, the Executive Committee will constitute different sub-committees as and when required. The composition , term, and function of such Sub-Committees will be as follows :-

Composition :- Each Sub-Committee shall consist of at least one Executive Committee member ( except Patron, President, Secretary ) as convener and 3 other members from the general members.

Term:- The Sub-Committees so formed will act independently for smooth conduct for a specific purpose. When the purpose ends the relevant Sub-Committee will have no existence.

Function:- The Sub-Committees like public relation, Publication& Communication, Finance, Cultural and other Sub-Committee as is required will function independently for implementation of the related purpose, including students welfare.

#### 16. Suit and legal proceedings:-

All suits and legal proceedings initiated by the Alumni or against the Alumni shall be in the name of the Secretary or any other person as decided by the Executive Committee.

#### 17. Amendment:-

Amendment proposal of any clause or sub-clause of the rules & regulations may be initiated in a specially convened meeting of the Executive Committee subject to the

approval of the majority of members present in the A.G.M or in a special meeting. All amendments, if accepted, be communicated to the competent authority.

18. Dissolution of the Executive Committee:-

The Alumni Association may be dissolved if the situation develops

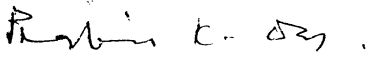
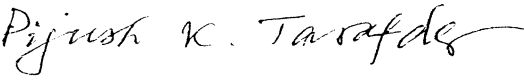
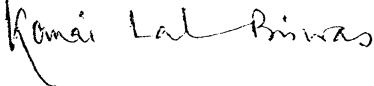
- i) The Association fails to perform its normal functioning for consecutive 3 years
- ii) If the Association deliberately moves away from its stated objectives.
- iii) A proposal regarding dissolution shall be placed in a specially convened meeting with at least 3/4<sup>th</sup> support of the members present and voting.

Under this circumstances all the Assets and fund attached to the Association henceforth shall automatically be transferred to the Account of the Principal Krishnagar Govt. College which shall be utilized strictly for the students welfare and academic interest of the college

19. Representing signatories for Registration of the Association :-

We the undersigned members of the Executive Committee of the Alumni Association do hereby certify that the above is the true copy of the Rules & Regulations of Krishnagar Govt. College Alumni Association and corroborate our signatures in support of the Memorandum of Association with full patronage and responsibilities.

Signature of three members of the Executive Committee :

1. 
2. 
3. 

Dated

day of

2008

✓✓ Com. Secretary